

**PIONEER ELECTRIC COOPERATIVE, INC.  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

December 18, 2024

**CALL TO ORDER**

The regular meeting of the Pioneer Electric Cooperative, Inc. (“Pioneer Electric” or “Cooperative”), Board of Trustees (“Board” or “Trustees”) was held in-person on Wednesday, December 18, 2024, at the Cooperative’s headquarters in Ulysses, Kansas. The meeting convened at 8:30 a.m.

Present at the regular meeting were Board President Michael Brewer, Secretary-Treasurer John Jury, Assistant Secretary-Treasurer David Light, and Trustees Darcy Alexander, James Bell, Lori Deyoe, Charles Milburn, Mark Goehring, and Board Counsel/General Counsel Paul Kitzke. Absent and excused was Vice President Jeffrey Moyer. Also present at the Board meeting were Lindsay A. Campbell, Chief Executive Officer (“CEO”); Chantry C. Scott, Executive Vice President, Assistant CEO and CFO; Clint Meier, Vice President of Engineering and Operations; and Melissa Morales, Vice President of Human Resources. Also in attendance for the full meeting was Pioneer Electric’s Michelle Brungardt, Executive Assistant; and Larissa Layman, Legal and Regulatory Affairs Coordinator. In partial attendance at the meeting was Pioneer Electric’s Kristen Koehn, Manager of Energy Solutions; Tolan Seger, Manager of Safety and Compliance; and Ryan Wilken, Manager of Information Technology. Board President Michael Brewer called the meeting to order.

**INVOCATION & PLEDGE OF ALLEGIANCE**

The meeting opened with an invocation and the Pledge of Allegiance.

**APPROVAL OF MEETING AGENDA AS PUBLISHED OR AMENDED**

A motion was made and seconded to approve the meeting agenda as published or amended.

Motion carried.

**PUBLIC – INTRODUCTION OF GUESTS**

1. Public Rate Notice Meeting - Approval of Modification to Renewable Energy Program Rider

At 8:30 a.m. during Pioneer Electric’s Regular Board meeting, a Rate Notice Meeting was held pursuant to K.S.A 66-104d, whereby the Board of Trustees reviewed a proposed reduction of the Monthly Renewable Charge for the community solar program from \$5 per 125 kWh share to \$4 per 125 kWh share, pursuant to a change in pricing by Sunflower Electric Power Corporation. There was one guest present.

After review and discussion, a motion was made and seconded to approve the rate adjustment as proposed and Renewable Energy Program Rider as presented. Motion carried.

**CONSENT AGENDA**

1. **Approval of November 22, 2024, Regular Board Meeting Minutes**
2. **Approval of November 22, 2024, Executive Meeting Minutes**
3. **Approval of New & Reactivated Memberships**
4. **Approval of Deactivated Memberships**
5. **Approval of November 2024 Estate Retirement Applications**
6. **Approval of November 2024 General Fund Checks & Transactions**
7. **Approval of November 2024 Board Expense Reports**
8. **Approval of November CEO Expense Report**

After reviewing and discussing expense reports and general fund checks, a motion was made and seconded to approve the Consent Agenda. Motion carried.

### **KEC MEETING UPDATE**

CEO, Lindsay Campbell, Assistant CEO, Chantry Scott, Board President Michael Brewer, and Trustee James Bell attended KEC's Board of Trustee Meeting December 4<sup>th</sup>-5<sup>th</sup> in Wichita, KS. Assistant CEO Scott shared that the seminar was insightful and provided an update on regulatory and legislative activities. Trustee Brewer also discussed the upcoming retirement of Bill Glynn, head of IT for KEC, and the Board's discussion and approval of the 2025 budget.

### **SUNFLOWER ELECTRIC UPDATE**

CEO, Lindsay A. Campbell, updated the Board on Sunflower Electric Power Corporation ("Sunflower") activities for the month of December, including a forecast report shared by ACES concerning load growth from data centers and various implications surrounding supply chain shifts, demand, power supply, and transmission. Additionally, CEO Campbell updated the board on the Clifton replacement project as well as transmission policy updates.

### **CHIEF EXECUTIVE OFFICER'S REPORT**

#### **1. Finance & Accounting Update**

##### **a. Financial & Operating/Capital Budget Report**

Chantry C. Scott, Executive Vice President, Assistant CEO & CFO, reviewed with the Board the November 2024 Financial and Operating Report numbers. After review and discussion, a motion was made and seconded to approve the unaudited November 2024 Financial and Operating Report numbers. Motion carried.

**b. Final Budget Presentation**

Chantry C. Scott, Executive Vice President, Assistant CEO and CFO, provided a final budget presentation to the Board.

**2. IT Update**

Ryan Wilken, Manager of Information and Technology, provided a quarterly update on activities within the IT department. Manager Wilken discussed with the Board the current and upcoming IT projects. Additionally, Manager Wilken shared with the Board current participation in NRECA's Cybersecurity Program and application for federal funding in conjunction with NRECA.

**3. Engineering & Operations**

Clint Meier, Vice President of Engineering and Operations, elected to stand on a majority of the Engineering and Operations' monthly written report as published for review in the Chief Executive Officer's report posted on OnBoard. VP Meier also updated on FEMA reconstruction and Osmose pole changeout progress.

**4. Safety Update**

**a. Safety Improvement Plan**

Tolan Seger, Manager of Safety and Compliance reported to the Board that over the next year there will be a focus on enhancing the Safety Improvement Plan and identified items of emphasis.

**b. Safety Committee**

Tolan Seger, Manager of Safety and Compliance shared with the Board the plan to revise the structure of the internal Safety Committee for 2025 and will be defining goals and tasks.

**c. Safety Dashboard**

Later during the meeting, Kristen Koehn, Manager of Energy Solutions introduced the Board to an app with a dashboard to view inspections that have been completed related to safety incidents or routine procedure.

**5. Energy Services**

**a. Update on Aged Balances and Disconnects for Non-Payment**

Melissa Morales, Vice President of Human Resources, shared with the Board the month-to-date Pioneer Electric and Southern Pioneer December Aged Balance Reports, identifying the number of accounts delinquent and total dollar amount of arrearages by revenue class. A comparison from 2024 was also included revealing that aged balances for Pioneer Electric and Southern Pioneer are less in comparison to the previous year. VP Morales also reported on the total number of disconnects for non-pay for each of Pioneer Electric and Southern Pioneer's billing cycles. The Kansas Cold Weather Rule went into effect as of November 1, 2024, therefore, the number of disconnects has reduced dramatically. Overall, the disconnect and accounts receivable process are continuing to go well for both companies, and Energy Services is continuing to promote all the ways to pay online, over the phone, and with auto pay.

**b. Company "In the News" Report**

Melissa Morales, Vice President of Human Resources, discussed recent happenings including participation in the local light parade, the Member Appreciation Event on December 10<sup>th</sup>, and recent donations given at Pioneer Electric and Southern Pioneer.

**c. Unclaimed Capital Credits**

Melissa Morales, Vice President of Human Resources, reported that the Unclaimed Capital Credits list was uploaded to OnBoard and will be advertised to the public in December.

**6. Regulatory and Legislative**

Chantry C. Scott, Executive Vice President, Assistant CEO & CFO, advised he would stand on the written Regulatory and Legislative Report as published on OnBoard. Assist CEO Scott updated the Board on preparation for Southern Pioneer's upcoming filing to update and modernize Rules and Regulations.

**7. Corporate Services and Energy Solutions**

**d. 40101(d) Funding Agreement**

Kristen Koehn, Manager of Energy Solutions, updated the Board on developments concerning Pioneer Electric's 40101(d) funding. Manager Koehn also presented agreements for funding and discussed the work practices that will have to be followed in terms of compliance.

**e. Safety Culture Walkthrough**

Kristen Koehn, Manager of Energy Solutions, introduced the Board to the Safety Culture app that offers a dashboard for the Board to view inspections that have been completed related to safety incidents or routine procedure.

**8. Administration**

Lindsay A. Campbell, CEO, advised that she would stand on the majority of the written Administrative Report as published on OnBoard.

## **9. Strategy Review**

Larissa Layman, Legal and Regulatory Affairs Coordinator, presented to the Board a Year-In-Review Strategy update to highlight accomplishments and wins over the last year and share upcoming key initiatives for next year. Legal and Regulatory Affairs Coordinator Layman also shared that a Year-In-Review Employee Appreciation event with a similar presentation will be held on New Year's Eve for all office locations.

## **GENERAL COUNSEL'S REPORT**

None.

## **MATTERS REQUIRING BOARD ACTION**

### **1. Approval of Modification to Renewable Energy Program**

During the Public Rate Meeting, a motion was made and seconded to approve the rate adjustment as proposed and Renewable Energy Program Rider as presented. Motion carried.

### **2. Approval of the 2025 Capital, Construction, and Operating Budget**

Chantry C. Scott, Executive Vice President, Assistant CEO & CFO, discussed and answered any final questions after giving the final budget presentation. After review and discussion, a motion was made and seconded to approve the 2025 Capital and Operating Budgets for Pioneer Electric. Motion carried.

### **3. Quarterly Write-Offs of Uncollectible Accounts**

Melissa Morales, Vice President of Human Resources, presented and discussed with the Board the quarterly write-off of uncollectible accounts for the fourth quarter. After discussion, a motion was made and seconded to write off six (6) uncollectible electric

accounts in the amount of \$1,059.61, and one (1) miscellaneous receivable account in the amount of \$443.16, and to refer all to CBK, Inc. for collection.

**4. Resolution Authorizing Special Capital Credit Retirement & Applying Against Uncollectible Accounts**

Melissa Morales, Vice President of Human Resources, reviewed with the Board, the Resolution Authorizing Special Capital Credit Retirement and Applying Against Uncollectible Accounts. After review and discussion, a motion was made and seconded to approve the “Resolution Authorizing Special Capital Credit Retirement & Applying Against Uncollectible Accounts”. Motion carried.

**Resolution Authorizing Special Capital Credit Retirement to Apply Against Remaining Balances of Uncollectible Accounts Approved for Write Off as of December 18, 2024**

**WHEREAS**, Pioneer Electric Cooperative, Inc., (“Pioneer Electric”) has sold electricity to consumers on credit; and

**WHEREAS**, at its December 18, 2024, meeting, the Pioneer Electric Board of Trustees (the “Board” or “Trustees”) approved the write off of certain accounts deemed uncollectible that had been incurred on or before December 18, 2024.

**NOW, THEREFORE, BE IT RESOLVED**, the Board, in accordance with Pioneer Electric Bylaws and Policy No. 43, Capital Credits, hereby authorizes a Special Capital Credit Retirement to apply the net present value of any unretired capital credits of a consumer with an uncollectible written-off account against the remaining balance of the uncollectible account approved for write off on or before the December 18, 2024, Board meeting; and

**BE IT FURTHER RESOLVED** that the unpaid discounted amount relevant to this special retirement will be retained as permanent equity of Pioneer Electric; and

**BE IT FURTHER RESOLVED**, the Board authorizes that the Special Capital Credit Retirement use the appropriate discount rate according to Board-approved Policy No. 43, Capital Credits.



**5. Approval of 40101(d) Grant Funding Agreement with the Kansas Corporation Commission**

After review and discussion, a motion was made and seconded to approve the 40101(d) agreement as presented by Kristen Koehn, Manager of Energy Solutions, earlier in the meeting. Motion carried.

**6. Approval of Build Kansas Matching Fund Agreement with Treasurer of the State of Kansas**

After review and discussion, a motion was made and seconded to approve the Build Kansas Matching Fund agreement as presented by Kristen Koehn, Manager of Energy Solutions earlier in the meeting. Motion carried.

**7. Appoint NRECA Annual Meeting Delegates**

After discussion, a motion was made and seconded to appoint Trustee James Bell as Voting Delegate and President Mike Brewer as Alternate Delegate. Motion carried.

**8. Appoint NRTC Annual Meeting Delegates**

After discussion, a motion was made and seconded to appoint Vice President Jeff Moyer as Voting Delegate and Trustee David C. Light as Alternate Delegate. Motion carried.

**OTHER BUSINESS**

1. **NRECA 2025 Director's Conference – January 25-28, 2025**
2. **Kansas Electric Cooperatives Winter Conference – February 1-3, 2025**
3. **NRECA PowerXchange – March 7-12, 2025**
4. **NRECA 2025 TechAdvantage – March 9-12, 2025**
5. **2025 CoBank Western Plains Customer Meeting – March 12-14, 2025**
6. **NRECA New Director Orientation – March 26-28, 2025**

**EXECUTIVE SESSION**

A motion was made and seconded to go into an Executive Meeting at 11:20 a.m. Motion carried.

A motion was made and seconded to come out of the Executive Meeting at 12:16 p.m. Motion carried.

A motion was made and seconded to go into a second Executive Meeting at 1:20 p.m. Motion carried.


A motion was made and seconded to come out of the second Executive Meeting at 2:05 p.m. Motion carried.

**ADJOURNMENT**

With there being no further business, a motion was made and seconded to adjourn the meeting. Motion carried. Meeting adjourned at 1:15 p.m. Motion carried.

  
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John Jury, Secretary-Treasurer

APPROVED:

  
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Michael Brewer, President