

Communications Specialist

Pioneer Electric Cooperative is seeking a professional individual for the position of Communications Specialist. Responsibilities include developing and preparing publications, news articles, video/commercials, newsletters and advertising to promote programs and services. This individual will assist with coordinating special events and activities sponsored by Pioneer Electric Cooperative and Southern Pioneer Electric Company. Must possess excellent oral, written, and interpersonal communication skills. This would include the ability to develop presentations, correspondence, and reports using design and layout materials. Applicants should have experience with desktop publishing and web design software. Attention to detail and ability to organize work to meet deadlines required. Some travel will be required.

A Bachelors Degree in Communications, Journalism (or equivalent) is required. Previous experience in public relations, journalism, and marketing is highly desirable.

Pioneer Electric offers a competitive salary and benefits package. Finalists will be required to successfully pass a post-offer physical examination and drug test. Resumes may be mailed to Pioneer Electric Coop Attn: HR, PO Box 368, Ulysses, KS 67880, emailed to mmorales@pioneerelectric.coop, or hand delivered to the office at 1850 W Oklahoma Ave Ulysses, KS. **Deadline for submission of resumes is April 17, 2017.**